Board of County Commissioners
Agenda Request

2Q
Agenda Item #

Requested Meeting Date: March 25, 2025

Title of Item: Approve Out-of-State Travel

☐ REGULAR AGENDA ☑ CONSENT AGENDA	**Action Requested:** ☑ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing **provide copy of hearing notice that was published*	☐ Direction Requested ☐ Discussion Item ☐ Information Only

Submitted by: Jessica Seibert	**Department:** Administration
Presenter (Name and Title):	**Estimated Time Needed:** n/a

Summary of Issue:

Commissioners Travis Leiviska and Michael Kearney would like to represent Aitkin County at NACo's 90th Annual Conference & Expo in Philadelphia, PA on July 11-14, 2025. Board approval is required for any out-of-state travel.

Costs are approximate and will be finalized when arrangements are made.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve out-of-state travel for Commissioners Leiviska and Kearney to attend NACo's 90th Annual Conference & Expo.

Financial Impact:
Is there a cost associated with this request? ☑ *Yes* ☐ *No*
What is the total cost, with tax and shipping? $
Is this budgeted? ☐ *Yes* ☐ *No* *Please Explain:*

Flights - $870 estimated for both Commissioners
Conference Registration - $1100 for both Commissioners
Hotel - $2,720 estimated for both Commissioners

Legally binding agreements must have County Attorney approval prior to submission.